What You Need to Know About:  
The Annual 2023 Accreditation Fee

Fee Details:
- All museums participating in the Accreditation Program pay this fee each year, except the year their Self-Study is due.
- Fees cover only a portion of the annual costs of operating the Accreditation Program.
- The fee covers the period from January 1 to December 31, 2023.
- The fee must be paid by January 30, 2023 to keep the museum’s accredited status in good standing.
- Non-payment may result in probation, which could lead to revocation of accredited status or application.
- This fee is not your AAM member dues. AAM membership is voluntary and is not required to become or remain accredited. Membership benefits include lower/waived accreditation fees, as outlined below.
- Alliance museum membership dues are billed separately, and are distinct from, the Accreditation Annual Fee.
- A summary of all Accreditation related fees is found at: https://www.aam-us.org/programs/accreditation-excellence-programs/accreditation-program-costs/
- Your annual fee is based on a combination of your institution’s Alliance membership status at the time your invoice is generated and its last/next accreditation Self-Study due date.

<table>
<thead>
<tr>
<th>If your museum’s last Self-Study…</th>
<th>Was submitted in 2014 or earlier</th>
<th>Was/will be submitted between 2015 - 2022</th>
<th>Is due in 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tier 3</td>
<td>$275</td>
<td>$0</td>
<td>You pay no Annual Fee; instead you pay the Review Fee when you submit your Self-Study.</td>
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<tr>
<td>Tier 2</td>
<td>$275</td>
<td>$135</td>
<td></td>
</tr>
<tr>
<td>Tier 1</td>
<td>$635</td>
<td>$275</td>
<td></td>
</tr>
<tr>
<td>Non-member</td>
<td>$635</td>
<td>$275</td>
<td></td>
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</tbody>
</table>

Payment Details and Options:
Payment is required in full and is due no later than January 30, 2023.
- Mail (check or credit card) –send invoice stub with payment to AAM, PO Box 741970, Atlanta, GA 30374-1970
- Phone (credit card): 202-289-9116 (Accreditation) or 202-218-7709 (Accounting)
- Online: Any museum staff member can pay this fee online by using their own AAM website login information. Go to https://www.aam-us.org/customerservice/makepayment
- Questions about your museum’s accreditation or membership status, contact: accreditation@aam-us.org / 202-289-9116 or membership@aam-us.org / 866-226-2150.

Adjustments…If you were charged the higher rate but:
- Think your museum already is an Alliance Tier 2 or Tier 3 member: contact the Alliance Member Services team at 866-226-2150 or membership@aam-us.org to clarify its status.
- Want to renew, join, or upgrade your museum’s membership to get a discounted rate: within 30 days contact the Alliance Member Services team who will help you with your membership payment and will arrange for an adjustment of your accreditation fee. Visit www.aam-us.org for a full list of Alliance membership rates and benefits.
- You already sent your Alliance Tier 2 or Tier 3 membership payment but it has not arrived/been processed yet: note this on your invoice payment slip, deduct the difference and pay the correct amount.