



**American
Alliance of
Museums**

HR Check-In

Employee's Name:

Interviewer:

Date:

This is an opportunity for HR to meet with staff members to reflect on their employment experience and identify areas in which HR can provide additional support. Individual responses are confidential, and information gathered will be shared in aggregate with leadership to gauge and monitor overall employee satisfaction.

- 1. Overall, what is your satisfaction level with your employment experience at AAM?**
- 2. What do you enjoy most and least about your current role?**
- 3. What feedback and/or resources do you feel would be helpful that you aren't currently receiving?**
- 4. What opportunities would you like that your current role does not provide?**
- 5. How would you like to be recognized for the work you do?**
- 6. Have you been able to find a healthy work-life balance in the last 6 months?**
- 7. Are you satisfied with AAM's benefits? If not, what do you think we should change?**



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- 8. What are we currently not doing at AAM that you feel we should?**
- 9. Are there any situations that have made you consider leaving AAM? Please describe.**

- 10. What can HR do to better support you?**

- 11. What do you most appreciate about working at AAM?**

- 12. Do you have any questions or is there anything else you'd like to discuss?**