*The template below can be used to draft a press release about your grant termination. Please customize this template with your institution’s information and edit quotes to best support your museum’s position.*

FOR IMMEDIATE RELEASE

Date

**Institution Name Hit By Federal Grant Termination**

*Loss of funding will lead to short, punchy description.*

City, State–Institution Name was notified this week that its $XX,XXX grant has been canceled by the Agency Name. The grant was intended to include 2-3 sentences about what the grant was meant to accomplish, keeping the description as short and impactful as possible.

“The loss of this grant is devastating,” said First Last, Title. “As a result, include a sentence about what the impact of losing this federal funding on your community.”

While no official accounting of canceled grants has been made public, it appears that thousands of similar grants to local institutions were cancelled. Grants were terminated without proper review and Institution received little information about how to move forward. Here, you might include a sentence or two about any positive feedback you’ve received from the agency, that you never received prior notice that the grant was not meeting expectations, and/or the total funds that have been spent that you expect may not be reimbursed. With only a skeleton crew of staff remaining at IMLS/NEH, getting answers to questions has been virtually impossible.

“It’s extremely frustrating to have this critical funding cut, seemingly arbitrarily, without explanation or cause,” said Last. “We don’t know how we will fill the hole in our budget, but we are fortunate to have incredible support in the community, and are grateful to the staff, volunteers, and community members who are working hard to figure out what comes next for Institution.”

About Institution

Boilerplate

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Media contact: